

Ysgol Llandrillo yn Rhos



Additional Learning Needs Policy (ALN)

Policy Valid until January 2021
Policy completed by Mrs G Highcock

For and on behalf of the
Board of Governors: Mr James Lusted
Headteacher: Mrs Gaynor Highcock

Date: January 2019

POLICY STATUS

Statutory with annual review

CONSULTATION

This policy was established and reviewed by all the school staff in consultation with the Governing Body

PURPOSE

The legal definition of Special Educational Needs is enshrined in the 1996 Education Act as follows:

A child has a learning difficulty if her or she:

- Has significantly greater difficulty in learning than the majority of children of the same age;
- Has a disability which either prevents or hinders him or her from making full use of the educational facilities available within the school;
- Is under school age and falls within the definition above or would do so if special educational provision was not made for the child.

A child is not regarded as having learning difficulties solely because the language of the home is different from the language in which he/she will be taught.

AIMS

The principle(s) of our school is to

- provide a relevant broad based curriculum within a caring environment in which all pupils can develop and grow towards their full potential regardless of ability.
- provide support for children with special needs to follow the whole school curriculum and to achieve success and progress according to their own potential.

OBJECTIVES

The objectives of our ALN (SEN) policy are

- the school's assessment arrangements ensure that pupil's special needs are identified as soon as possible;
- assessment data is used to inform decision making;
- pupils with special needs are given full and equal access to a broad and balanced curriculum;
- appropriate resources are allocated to ensure that the needs of pupils are appropriately met;
- parents are informed and actively encouraged to be involved in meeting the needs of their children in partnership with the school;

- use is made of teachers, other professionals, facilities and resources from within the school and outside whenever appropriate;
- achievement targets are set and reviewed on a regular basis
- all children grow in their confidence and independence and self reliance to become confident and capable learners;
- all children are able to read, write and use numbers effectively with confidence in their ability;
- all pupils are actively involved and informed of their targets

ROLES AND RESPONSIBILITIES OF CURRICULUM LEADER

The schools ALN Co-ordinator is Mrs Gaynor Highcock. Ms Melanie Morris is the ALN Teacher, Mrs Sue Carnell is the ALN Teaching Assistant. The named governor for ALN is Mrs Louise Bourne.

The ALN Co-ordinator's responsibilities include

- determining the strategic development of the ALN policy and provision with the Headteacher and Governing Body;
- taking day to day responsibility for the provision of the ALN (SEN) policy and provision;
- working with school staff to analyse and assess pupils' needs;
- monitoring the quality of teaching and standards of pupils achievement;
- setting targets for improvement
- working with class teachers to ensure that provision is matched to the needs of the children;
- helping to establish Individual Education Plans in line with School Action/School Action Plus;
- overseeing and updating the records of children with special educational needs;
- developing and maintaining working relationships with parents;
- liaising with external agencies including teachers in specialist facilities;
- keeping the Headteacher and Governing Body informed of developments as and when necessary and at least annually;
- maintaining a record of INSET related to special needs;
- keeping up to date with new developments by attending courses provided by the Education Services and other organisations;
- disseminating information to relevant staff;
- supporting the training for staff on training days and during directed time as required;
- managing the deployment of LSAs supporting pupils with ALN

All class/subject teachers have a responsibility to ensure that the ALN policy is put into practice.

ROLES AND RESPONSIBILITIES OF OTHER STAFF

Class/subject teachers' responsibilities include

- liaising with the ALN Co-ordinator;
- monitoring and recording progress;
- identifying pupils who make little or no progress in spite of differentiated learning opportunities being provided;
- working with the ALN Co-ordinator and parents in collecting and recording information about the pupil in determining the action to be taken;
- planning and delivering appropriate IEPs/IBPs;
- recording on the IEP/IBP that which is different to or additional from the differentiated learning opportunities provided;
- accepting LSAs as team members in the classroom;
- attending review meetings whenever possible

ROLES AND RESPONSIBILITIES OF THE GOVERNING BODY

The Governors of Ysgol Llandrillo yn Rhos are responsible for ensuring that

- the ALN policy is in place in line with the requirements of the Code of Practice;
- access to the policy is readily available to all staff including supply staff;
- the policy is clearly articulated and consistently applied;
- that ALN records are maintained by all staff and are kept up to date;
- the Governing Body will detail the success of the ALN policy and any changes to it's Annual Report to parents;
- support the interests of all children with ALN and make sure appropriate provision is made;
- ensure all staff are aware of the importance of identifying and providing for pupils with ALN.

IMPLEMENTATION

- Pupils recognised as having Additional Learning Needs (ALN), are given close attention. When monitoring their progress, less weight will be given to the standard of their written work, and ephemeral evidence of progress will be looked for and recorded.
- In the teaching and learning of More Able and Talented (MAT) children, staff will support and guide pupils so as to extend, challenge and enrich their thinking, understanding, skills and knowledge through differentiated tasks.
- Following identification of a pupil with ALN and when their parents have been contacted, the pupil's name is entered onto the Additional Needs List at School Action or School Action Plus, (if outside agencies are involved) following the graduated response of the SEN Code of Practice.
- Individual Education Plans (IEPs) or IBP's are written, keeping parents informed Teachers plan activities on a weekly basis to aim to reach the targets set in the IEP/IBP This planning is monitored by the Headteacher.

- Discussions are held with the Educational Psychologist and Inclusion teacher at planning meetings and referrals made where appropriate.
- Teaching and learning is monitored by the Headteacher and the ALNCO.

EQUAL OPPORTUNITIES

All children have access to a broad and balanced curriculum.

The curriculum will be differentiated appropriately to meet the diverse needs of all children. All children have the right to be included in the life of the school on a social, locational and functional basis. (see Equal Opportunities and Race Equality policies for further information)

CURRICULUM CYMRAEG

Pupils identified with ALN should be given opportunities, **where appropriate** to develop and apply knowledge and understanding of the cultural, economic, environmental, historical and linguistic characteristics of Wales.

ARRANGEMENTS FOR POLICY MONITORING AND EVALUATION

The following are the criteria to be used to evaluate the success of the policy

- that everyone knowing about the policy and using it;
- that pupils with ALN are identified quickly;
- that parents informed and as far as possible involved in supporting their child;
- that pupils are well informed and involved in identifying, monitoring and recording progress in their learning;
- that provision is matched to pupils' needs;
- that there is close support with the Additional Learning needs Teacher and other external support services.

In line with the new ALN Bill, one page profiles and PCP- style working has already been implemented within the ALN process.

This policy is available on the school website, and in translation, on request.

Chair of Governors:

Head Teacher:

Date:

Review Date: